CAIRN PSYCHOLOGY PRACTICE

Expert Witness & Forensic Psychology Services ***Mobile: 07743 245279***

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FORENSIC PSYCHOLOGY SERVICES:
ESTIMATE OF FEES FOR SLAB PRIOR APPROVAL

To:	[Name of Instructing Solicitor / Law Firm]
Client / Accused Name:	[Insert Client Name]
Case Ref / Court:	[Insert Court Name, e.g., Edinburgh Sheriff Court]
Date:	[Insert Date]

1. Scope of Proposed Assessment & Report

This estimate covers a comprehensive forensic psychological assessment and report regarding the accused. The assessment will address specific legal questions, which may include:

- Capacity to stand trial / participate in criminal proceedings.
- Assessment of mental state at the time of the alleged offence (diminished responsibility / mental disorder).
- Cognitive functioning, suggestibility, intellectual capacity, and psychiatric vulnerability.
- Risk assessment, safety frameworks, and forensic sentencing mitigation options.

2. Breakdown of Requested Hours & Fees

All professional fees are calculated in strict accordance with current Scottish Legal Aid Board (SLAB) Regulations and guidance for Expert Witnesses.

Activity	Estimated Hours	Hourly Rate (£)	Total Cost (£)
Case Review & Analysis: Detailed reading of the Indictment/Complaint, Crown disclosure, precognitions, and background medical/psychiatric records.		£130.00	£
Clinical Interviewing: Face-to-face clinical and diagnostic interview with the accused (at court, firm offices, or in custody).		£130.00	£

Psychometric Testing & Scoring: Administration, scoring, and formal interpretation of validated psychological testing matrices.	£130.00	£
Collateral Interviews: Contact with relevant third parties (e.g., social workers, medical professionals, family members) if required.	£130.00	£
Report Preparation: Compilation, drafting, and final execution of a formal expert witness psychological report for the Court.	£130.00	£
Professional Time Subtotal		**£[Subtotal]**

**Note to Solicitor: If applying for an hourly rate above the standard SLAB ceiling, unique clinical justification regarding the exceptional complexity or forensic specialism of this case must be explicitly provided in your portal application.*

3. Travel Time & Outlays (Where Applicable)

- Travel Time: number of hours at £65.00 per hour = £
- Travel Expenses: [e.g., Standard class rail fare or mileage at standard statutory SLAB rates] = £
- Accommodation / Subsistence: (If required for distant custody institutions/courts, capped strictly at statutory limits) = £

TOTAL EXPENDITURE CEILING REQUESTED FROM SLAB: £[Grand Total]

Terms & Instructions for the Defence Agent

Prior Sanction Required: This document constitutes a formal fee estimate. Professional assessment frameworks and files cannot be opened until written confirmation of SLAB prior approval (sanction) and a formal Letter of Instruction (LOI) have been securely received.

SLAB Reference Number: Please provide the formal SLAB Legal Aid Reference Number immediately upon approval to avoid administrative onboarding delays.

Unanticipated Complexity: Should the physical case materials, judicial changes, or clinical presentations reveal unexpected complexities requiring hours beyond this capped ceiling, ongoing work will be paused immediately to allow an amended prior approval application to be submitted to SLAB.